

## GENERAL INSTRUCTIONS FOR RECEIVING PARCELS

MEEST Corporation sends parcels by sea or air with delivery TO DOOR or to the POST OFFICE, depending on the country. Detailed information about delivery countries and price -see the **PRICE LIST**.

The date of delivery starts from the date of shipment of the sea or air container.

Parcel tracking in the MEEST Corporation system also starts from this day.

Minimum package weight is 5 kg (11 lbs), maximum - 20 kg (44 lbs) for delivery on post office and 30 kg (66 lbs) for delivery to the recipient (depending on the country)

Payment for air parcels is made FOR WEIGHT or FOR VOLUME See - **Volume /Weight by air**.

A special delivery charge must be charged for each package - see **PRICE LIST**.

Customs declaration CN 23 to be entered for each package (complete address, phone number of the sender and recipient and the contents of the package)

**ATTENTION!** Parcels without the recipient's phone number are not delivered!

It is very important to fill out the CN 23 customs declaration correctly. In the declaration it is necessary to indicate specific items and their real number, which will facilitate the passage of customs inspection. If the contents of the package do not comply with the customs declaration, the package is usually subject to additional control and may be subject to customs payments.

It is not allowed to write common names: "clothes," "used things," "humanitarian assistance," "souvenirs," "components," "products," etc.

For each item in the declaration (jacket, pants ...) in the column "number" put the real quantity of items.

The list of prohibited goods is contained in **PROHIBITED ITEMES** (menu)

Each package is automatically insured for \$60 USD. If the sender refuses

additional insurance, he/she needs to sign in the column "For sender: sign here to

waive additional insurance and accept \$ 60 limited liability". Maximum amount by which the sender can additionally insure the package, is \$800 USD. If the insured parcel worth more than \$500 USD the agent have the right to open and find out in the presence of the sender, whether the content of the package corresponds to the amount of insurance.